



CABINET
Thursday, 1st December, 2016

You are invited to attend the next meeting of **Cabinet**, which will be held at:

Council Chamber, Civic Offices, High Street, Epping
on Thursday, 1st December, 2016
at 7.00 pm .

Glen Chipp
Chief Executive

Democratic Services
Officer

G. Woodhall
(Governance Directorate)
Tel: (01992) 564470
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Members:

Councillors C Whitbread (Leader of the Council) (Chairman), S Stavrou (Deputy Leader and Housing Portfolio Holder) (Vice-Chairman), R Bassett, W Breare-Hall, A Grigg, H Kane, A Lion, J Philip, G Mohindra and G Waller

PLEASE NOTE THE START TIME OF THE MEETING

1. WEBCASTING INTRODUCTION

- (a) This meeting is to be webcast;
- (b) Members are reminded of the need to activate their microphones before speaking; and
- (c) the Chairman will read the following announcement:

"I would like to remind everyone present that this meeting will be broadcast live to the Internet and will be capable of subsequent repeated viewing, with copies of the recording being made available for those that request it.

By being present at this meeting, it is likely that the recording cameras will capture your image and this will result in your image becoming part of the broadcast.

You should be aware that this may infringe your human and data protection rights. If you have any concerns then please speak to the Webcasting Officer.

Please could I also remind Members to activate their microphones before speaking.”

2. APOLOGIES FOR ABSENCE

(Director of Governance) To be announced at the meeting.

3. DECLARATIONS OF INTEREST

(Director of Governance) To declare interests in any item on this agenda.

4. MINUTES

To confirm the minutes (previously circulated) of the meetings of the Cabinet held on:

(a) 12 October 2016; and

(b) 3 November 2016.

5. REPORTS OF PORTFOLIO HOLDERS

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

6. PUBLIC QUESTIONS AND REQUESTS TO ADDRESS THE CABINET

(Director of Governance) To receive any questions submitted by members of the public and any requests to address the Cabinet.

(a) Public Questions

To answer questions asked by members of the public after notice in accordance with the provisions contained within Part 4 of the Constitution (Council Rules, rule Q3 refers) on any matter in relation to which the Cabinet has powers or duties or which affects the District.

(b) Requests to Address the Cabinet

Any member of the public or a representative of another organisation may address the Cabinet on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at the meeting, in accordance with the provisions contained within Article 7 of the Constitution (The Executive, paragraphs 27 & 28 refers).

7. OVERVIEW AND SCRUTINY

(a) To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

(b) To consider any matters that the Cabinet would like the Council's Overview

and Scrutiny function to examine as part of their work programme.

8. CORPORATE PLAN KEY ACTION PLAN 2016/17 - QUARTER 2 PROGRESS REPORT (Pages 7 - 24)

(Leader of Council) To consider the attached report (C-038-2016/17).

9. INTERNAL AUDIT SHARED SERVICE (Pages 25 - 34)

(Governance & Development Management Portfolio Holder) To consider the attached report (C-039-2016/17).

10. LOCAL COUNCIL TAX SUPPORT SCHEME 2017/18 (Pages 35 - 72)

(Finance Portfolio Holder) To consider the attached report (C-040-2016/17).

11. CAPITAL REVIEW 2016/17 - 2020/21 (Pages 73 - 88)

(Finance Portfolio Holder) To consider the attached report (C-044-2016/17).

12. TRANSFORMATION PROGRAMME - MONITORING REPORT OCTOBER 2016 (Pages 89 - 96)

(Leader of Council) To consider the attached report (C-045-2016/17).

13. EXTERNAL PARTNERSHIPS - DELIVERING BETTER TAXPAYER VALUE FOR MONEY (Pages 97 - 100)

(Finance Portfolio Holder) To consider the attached report (C-046-2016/17).

14. LOCAL PLAN RESOURCES UPDATE (Pages 101 - 106)

(Planning Policy Portfolio Holder) To consider the attached report (C-047-2016/17).

15. REVISED FUNDING FOR THE WASTE MANAGEMENT CONTRACT (Pages 107 - 114)

(Environment Portfolio Holder) To consider the attached report (C-049-2016/17).

16. AWARD OF CONTRACT FOR OFF STREET ENFORCEMENT AND CASH COLLECTION (Pages 115 - 122)

(Safer, Greener & Transport Portfolio Holder) To consider the attached report (C-050-2016/17).

17. BUSINESS PROCESS IMPROVEMENT - DEVELOPMENT MANAGEMENT (Pages 123 - 140)

(Governance & Development Management Portfolio Holder) To consider the attached report (C-051-2016/17).

18. TOWN AND VILLAGE CENTRES OPPORTUNITIES FUND 2016/17 (Pages 141 - 158)

(Asset Management & Economic Development Portfolio Holder) To consider the attached report (C-037-2016/17).

19. APPROVAL TO ENFORCE ON BEHALF OF LEE VALLEY REGIONAL PARK AUTHORITY (Pages 159 - 164)

(Safer, Greener & Transport Portfolio Holder) To consider the attached report (C-041-2016/17).

20. DEMOLITION OF GARAGES IN VERE ROAD CAR PARK, LOUGHTON BROADWAY (Pages 165 - 172)

(Safer, Greener & Transport Portfolio Holder) To consider the attached report (C-042-2016/17).

21. CALENDAR OF COUNCIL MEETINGS 2017-18 (Pages 173 - 180)

Governance & Development Management Portfolio Holder) To consider the attached report (C-043-2016/17).

22. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

23. EXCLUSION OF PUBLIC AND PRESSExclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Paragraph Number
24	Award of Contract for the Management of the Council's Leisure Facilities	3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers

Article 17 of the Constitution (Access to Information) define background papers as

being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.

24. AWARD OF CONTRACT FOR THE MANAGEMENT OF THE COUNCIL'S LEISURE FACILITIES (Pages 181 - 200)

(Leisure & Community Services Portfolio Holder) To consider the attached restricted report (C-048-2016/17).